

Hotel Reservationist

Babylonstoren has an exciting opportunity for a hotel reservationist to join the dynamic hotel team. The ideal candidate is professional and engaging with excellent interpersonal skills.

Requirements

A relevant qualification in a hospitality field is preferred.

Relevant experience in a similar role would be beneficial.

Engaging and professional individual with a well-groomed appearance.

Reliable and hardworking.

Professional communication skills (Afrikaans and English).

Willingness to work hospitality hours, including weekends and public holidays.

Computer literate.

Working experience using OPERA software would be beneficial.

Responsibilities

Booking of hotel rooms for guests.

Working with booking agents.

Performing site inspections.

Communicating with guests and colleagues.

General administrative tasks.

Please send CV and salary expectation to recruitment@babylonstoren.com.